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This book provides an in-depth insight into the new architectures and concepts of current Citrix XenDesktop and XenApp technologies for central provisioning of desktops and applications. It is aimed both at newcomers to the Citrix virtualization world and at those upgrading from previous versions. All the necessary steps for the creation of a design, and the development and operation of a complete, scalable virtualization environment are discussed in a detailed and practical manner. Valuable advice and comprehensive background information also feature in this solution-oriented compendium, making it an indispensable companion for IT solution architects, consultants and administrators. PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology. This is a tutorial guide to gain in-depth knowledge such as realizing projects to migrate traditional telephony to Unified Communications inside an organization. This book is targeted at three audiences: business

decision makers, technical advocates, and IT decision makers. As this is also a fundamental book on real time collaboration technology, it is also suitable for anyone who is interested in the future of communications. Make the most of Outlook 2013-without becoming a technical expert! This book is the fastest way to learn Outlook and use it to efficiently manage all your contacts and communications! Even if you've never used Outlook before, you'll learn how to do what you want, one incredibly clear and easy step at a time. Outlook has never, ever been this simple! Who knew how simple Outlook 2013 could be? This is the easiest, most practical beginner's guide to using Microsoft's incredibly powerful new Outlook 2013 program...simple, reliable instructions for doing everything you really want to do! Here's a small sample of what you'll learn:

- Regain control and automatically get rid of junk email
- Make email more efficient
- Create appointments, events, meeting invitations, and reminders
- Publish and share your calendar
- Manage contacts, Facebook friends, and LinkedIn connections with People Hub
- Use Tasks and To-Do Lists more effectively
- Sync Outlook data across multiple devices, including smartphones and tablets
- Make the most of Outlook together with Exchange and SharePoint
- Use Peeks to instantly find what you need without changing views
- Track your life with Color Categories, Folders, and Outlook 2013's improved Search
- Run mail or email merges from within Outlook
- Efficiently manage and protect your Outlook data files
- And much more...

Diane Poremsky has been recognized as a Microsoft Most Valuable Professional since 1999 for her knowledge and support of Microsoft Outlook. She founded Outlook Tips ([outlook-tips.net](#)) and operates The Outlook and Exchange Solutions Center ([slipstick.com](#)). Her weekly newsletter, Exchange Outlook Messaging, has 7,000+ subscribers, and her Outlook Daily Tips email reaches 5,000+ subscribers. Her books include Sams Teach Yourself Outlook 2003 in 24 Hours. Sherry Kinkoph Gunter has authored more than 50 computer books on a wide variety of topics, including Word 2013 Absolute Beginner's Guide and several other books on Microsoft Office. Everything you need to know to get Lync 2013 up and running smoothly As a Unified Communications (UC) technology, Lync allows you to keep track of your contacts' availability so you can communicate with anyone, anywhere, and at any time. With this hands-on book, you will learn how to administer the newest and most robust version of Lync Server in order to send an IM; start or join an audio, video, or web conference; or make a phone call through a familiar interface. Packed with real-world exercises throughout, this unique resource encourages you to learn from the best practices and deployments of others so that you can benefit from their experiences. Walks you through designing and managing enterprise instant messaging and conferencing solutions Details how to configure voicemail, enterprise voice, dual-forking, and VoIP Teaches you how to

automate management tasks Shares invaluable advice for monitoring, diagnosing, and troubleshooting problems Helps you understand SIP and authentication technologies With Mastering Microsoft Lync Server 2013, you'll gain the skills you need to effectively deploy Lync Server 2013 and be on your way to gaining all the benefits UC has to offer. Authoritative, hands-on guidance for Skype Business administrators Mastering Skype for Business 2015 gives administrators the comprehensive coverage they need to effectively utilize Skype for Business. Fully up to date for the 2015 release, this guide walks you through industry best practices for planning, design, configuration, deployment, and management with clear instruction and plenty of hands-on exercises. Case studies illustrate the real-world benefits of Unified Communication, and provide expert experiences working with Skype for Business. From server roles, infrastructure, topology, and security to telephony, cloud deployment, and troubleshooting, this guide provides the answers you need and the insight that will make your job easier. Sample automation scripts help streamline your workflow, and full, detailed coverage helps you exploit every capability Skype for Business has to offer. Skype for Business enables more robust video conferencing, and integrates with Office, Exchange, and SharePoint for better on-premises and cloud operations. Organizations are turning to Skype for Business as a viable PBX replacement, and admins need to be up to speed and ready to go. This book provides the clear, explicit instructions you need to: Design, configure, and manage IM, voice mail, PBX, and VoIP Connect to Exchange and deploy Skype for Business in the cloud Manage UC clients and devices, remote access, federation, and public IM Automate management tasks, and implement cross-team backup-and-restore The 2015 version is the first Skype to take advantage of the Windows 10 'touch first' capabilities to provide fast, natural, hands-on control of communications, and users are eager to run VoIP, HD video conferencing, collaboration, instant messaging, and other UC features on their mobile devices. Mastering Skype for Business 2015 helps you get Skype for Business up and running quickly, with hands-on guidance and expert insight. If you work with Lync on a daily basis or if you have to use a specific feature of Lync for a project, this is the book for you. For solutions architects, technical consultants, and administrators, if you have a Lync deployment and you want to upgrade, integrate, secure, or extend it to the cloud, you can get valuable information from the recipes in this book. "You have a mound of data sitting in front of you and a suite of computation tools at your disposal. And yet, you're stumped as to how to turn that data into insight. Which part of that data actually matters, and where is this insight hidden? If you're a data scientist who struggles to navigate the murky space between data and insight, this book will help you think about and reshape data for visual data exploration. It's ideal for relatively new data scientists, who may be

computer-knowledgeable and data-knowledgeable, but do not yet know how to create effective, explorable representations of data. With this book, you'll learn: Task analysis, driven by a series of leading questions that draw out the important aspects of the data to be explored; Visualization patterns, each of which take a different perspective on data and answer different questions; A taxonomy of visualizations for common data types; Techniques for gathering design requirements; When and where to make use of statistical methods."

Lync is a unified communications platform. There is the new Lync Server exam coded 70-336 that covers these 2013 topics:- Plan and Design a Lync Topology- Plan and Design Lync Features- Deploy and Configure LyncExam 70-665 covers the 2010 version Lync Server. Topics include:Designing a Topology for Lync Server 2010 Designing a Conferencing and Enterprise Voice InfrastructurePlanning for External Dependencies and Migration Planning for High Availability and Business ContinuityThe two exams have BOKs that look quite different. However, the actual knowledge items involved do overlap a lot so it actually makes sense to study both together. Throughout this book most screen captures were made out of Lync Server 2013. However, unless the text explicitly states a specific version, the contents can be applied towards both versions. After all, Lync 2013 was built on the features introduced in Lync 2010 We give you knowledge information relevant to the exam specifications. To be able to succeed in the exam, you'll need to apply your earned knowledge to the question scenarios. Many of the exam questions are written to be less straight forward. They tend to be framed within the context of short scenarios.This ExamFOCUS book focuses on the more difficult topics that will likely make a difference in exam results. The book is NOT intended to guide you through every single official topic. You should therefore use this book together with other reference books for the best possible preparation outcome. * A broad range of disciplines--energy conservation and air quality issues, construction and design, and the manufacture of temperature-sensitive products and materials--is covered in this comprehensive handbook * Provide essential, up-to-date HVAC data, codes, standards, and guidelines, all conveniently located in one volume * A definitive reference source on the design, selection and operation of A/C and refrigeration systems This completely updated study guide textbook is written to support the formal training required to become certified in clinical informatics. The content has been extensively overhauled to introduce and define key concepts using examples drawn from real-world experiences in order to impress upon the reader the core content from the field of clinical informatics. The book groups chapters based on the major foci of the core content: health care delivery and policy; clinical decision-making; information science and systems; data management and analytics; leadership and managing teams; and professionalism. The chapters do not need to be read or taught in order, although the suggested order is consistent with how the editors have structured their curricula over the years. Clinical Informatics Study Guide: Text and Review serves as a reference for those seeking to study for a certifying examination independently or periodically reference while in

practice. This includes physicians studying for board examination in clinical informatics as well as the American Medical Informatics Association (AMIA) health informatics certification. This new edition further refines its place as a roadmap for faculty who wish to go deeper in courses designed for physician fellows or graduate students in a variety of clinically oriented informatics disciplines, such as nursing, dentistry, pharmacy, radiology, health administration and public health. Even with today's mobile technology, most work is still undertaken in a physical workplace. Today's workplaces need to be healthy environments that minimize the risks of illnesses or injuries to occupants to compete in the marketplace. This necessitates the application of good ergonomics design principles to the creation of effective workplaces, and this is the focus of this book. This book will:

- Focus on ergonomic design for better health and ergonomic design for better productivity
- Presents environments that support new ways of working and alternative workplace strategies, as well as the impacts of new technologies
- Covers the role of ergonomics design in creating sustainable workplaces
- Includes ergonomics design for a wide variety of workplaces, from offices to hospitals, to hotels to vehicles, etc...
- Shows the design principles on how to design and create a healthy and productive workplace

The market lacks an ergonomics design book that covers the topics that this book will cover. This book summarizes design principles for practitioners, and applies them to the variety of workplace settings described in the book. No other book currently on the market does that. PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology. A long awaited update of the popular 1988 handbook, this book covers business information and specific topics within the area of business. An in-depth guide on the leading Unified Communications platform Microsoft Lync Server 2010 maximizes communication capabilities in the workplace like no other Unified Communications (UC) solution. Written by experts who know Lync Server inside and out, this comprehensive guide shows you step by step how to administer the newest and most robust version of Lync Server. Along with clear and detailed instructions, learning is aided by exercise problems and real-world examples of established Lync Server environments. You'll gain the skills you need to effectively deploy Lync Server 2010 and be on your way to gaining all the benefits UC has to offer. Gets you up and running with Lync Server—whether you are migrating from Office Communications Server or new to Lync Server. Walks you through all of the essential stages for deploying Lync Server Shows integration with Microsoft Exchange Server and Microsoft SharePoint Server Demonstrates how to monitor, diagnose, and troubleshoot problems more efficiently Mastering Lync Server 2010 is a must-have resource for anyone looking to manage all the various forms of communication from one user interface. Get the full-color, visual guide that makes learning Lync 2013 plain and simple! Follow the book's easy steps and screenshots and clear, concise language to learn the simplest ways to communicate and collaborate with colleagues and co-workers. Here's

WHAT you'll learn: Set up your personal communication environment Communicate by voice, video, IM, and the web Add, monitor, categorize, and search for contacts Share content and set up conference calls on the fly Discover tabbed conversations and persistent chat Use Lync with other Microsoft Office programs Here's HOW you'll learn it: Jump in wherever you need answers Follow easy STEPS and SCREENSHOTS to see exactly what to do Get handy TIPS for new techniques and shortcuts Use TRY THIS! Exercises to apply what you learn right away Unbeatable advice and expert tips for evaluating, designing, and deploying virtualization solutions If you're an IT professional, you know that virtualization is essential in today's computer infrastructures. This valuable reference is your key to all things Microsoft virtualization. Written by a Microsoft Most Valuable Professional (MVP), it breaks down all the various technologies, what they mean to your organization in terms of saving money and solving problems, and how to design and deploy various solutions effectively. You'll find invaluable tips and information on such topics as Hyper-V, the changes that Windows 8 brings, private cloud scenarios, and more. Written by well-known 11-time Microsoft MVP, Windows expert, and Microsoft insider, John Savill Provides practical advice and expert insights on understanding, evaluating, designing, and deploying virtualization solutions Keeps you up to date with how Windows 8 and Windows Server "8" affect your virtualization processes Covers virtualization in all its forms--machine, application, and user Explores the private cloud and public cloud and what they mean to your organization Focuses on Microsoft solutions such as Hyper-V, but also delves into Citrix, Quest software, AppSense, and other Microsoft partner solutions Discusses bringing your own device requirements through VDI and session virtualization and which one is right Features video demonstrations and walkthroughs of some processes Microsoft Virtualization Secrets is like having a built-in Microsoft expert on hand to help you avoid mistakes and save time! InfoWorld is targeted to Senior IT professionals. Content is segmented into Channels and Topic Centers. InfoWorld also celebrates people, companies, and projects. Covers SharePoint 2013, Office 365's SharePoint Online, and Other Office 365 Components In SharePoint 2013 Field Guide, top consultant Errin O'Connor and the team from EPC Group bring together best practices and proven strategies drawn from hundreds of successful SharePoint and Office 365 engagements. Reflecting this unsurpassed experience, they guide you through deployments of every type, including the latest considerations around private, public, and hybrid cloud implementations, from ECM to business intelligence (BI), as well as custom development and identity management. O'Connor reveals how world-class consultants approach, plan, implement, and deploy SharePoint 2013 and Office 365's SharePoint Online to maximize both short- and long-term value. He covers every phase and element of the process, including initial "whiteboarding"; consideration around the existing infrastructure; IT roadmaps and the information architecture (IA); and planning for security and compliance in the new IT landscape of the hybrid cloud. SharePoint 2013 Field Guide will be invaluable for implementation team members ranging from solution architects to

support professionals, CIOs to end-users. It's like having a team of senior-level SharePoint and Office 365 hybrid architecture consultants by your side, helping you optimize your success from start to finish! Detailed Information on How to... Develop a 24-36 month roadmap reflecting initial requirements, longterm strategies, and key unknowns for organizations from 100 users to 100,000 users Establish governance that reduces risk and increases value, covering the system as well as information architecture components, security, compliance, OneDrive, SharePoint 2013, Office 365, SharePoint Online, Microsoft Azure, Amazon Web Services, and identity management Address unique considerations of large, global, and/or multilingual enterprises Plan for the hybrid cloud (private, public, hybrid, SaaS, PaaS, IaaS) Integrate SharePoint with external data sources: from Oracle and SQL Server to HR, ERP, or document management for business intelligence initiatives Optimize performance across multiple data centers or locations including US and EU compliance and regulatory considerations (PHI, PII, HIPAA, Safe Harbor, etc.) Plan for disaster recovery, business continuity, data replication, and archiving Enforce security via identity management and authentication Safely support mobile devices and apps, including BYOD Implement true records management (ECM/RM) to support legal/compliance requirements Efficiently build custom applications, workflows, apps and web parts Leverage Microsoft Azure or Amazon Web Services (AWS) This is the industry's most comprehensive, realistic, and useful guide to Microsoft Lync Server 2010. It brings together "in-the-trenches" guidance for all facets of planning, integration, deployment, and administration, from expert consultants who've spent years implementing Microsoft Unified Communications solutions. The authors first introduce Microsoft Lync Server 2010 and show how it represents a powerful leap beyond earlier unified communications platforms. They systematically cover every form of communication Lync Server can manage, including IP voice, instant messaging, audio/video conferencing, web conferencing, and more. You'll find expert guidance on planning infrastructure, managing day-to-day operations, enforcing security, troubleshooting problems, and many other crucial topics. Drawing on their extensive experience, the authors combine theory, step-by-step configuration instructions, and best practices from real enterprise environments. They identify common mistakes and present proven solutions and workarounds. Simply put, this book tells you what works—and shows you how to make it work. Plan and manage server roles, including Front End, Edge, Monitoring, Archiving, and Director roles Understand Lync Server integration with Active Directory, DNS, certificates, and SQL Server Manage Lync Server through the Lync Server management shell and Microsoft Systems Center Operations Manager Migrate smoothly from OCS 2007, 2007 R2, or Live Communications Server Utilize Lync Server's new enterprise voice and audio conferencing features Use Lync Server with your PBX, as a PBX replacement, or in your call center Integrate presence into SharePoint pages or Exchange/Outlook web applications Build custom solutions with the new Unified Communications Managed API Deploy new Lync Server client software, including Mac, mobile, and browser/Silverlight

clients Integrate headsets, handsets, webcams, and conference room phones Use the new virtualization policy to simplify deployment Lync is a unified communications platform. There is the new Lync Server exam coded 70-336 that covers these topics: - Plan and Design a Lync Topology - Plan and Design Lync Features - Deploy and Configure Lync We give you knowledge information relevant to the exam specifications. To be able to succeed in the exam, you'll need to apply your earned knowledge to the question scenarios. Many of the exam questions are written to be less straight forward. They tend to be framed within the context of short scenarios. This ExamFOCUS book focuses on the more difficult topics that will likely make a difference in exam results. The book is NOT intended to guide you through every single official topic. You should therefore use this book together with other reference books for the best possible preparation outcome. Written for the IT professional and business owner, this book provides the business and technical insight necessary to migrate your business to the cloud using Microsoft Office 365. This is a practical look at cloud migration and the use of different technologies to support that migration. Numerous examples of cloud migration with technical migration details are included. Cloud technology is a tremendous opportunity for an organization to reduce IT costs, and to improve productivity with increased access, simpler administration and improved services. Those businesses that embrace the advantages of the cloud will receive huge rewards in productivity and lower total cost of ownership over those businesses that choose to ignore it. The challenge for those charged with implementing Microsoft Office 365 is to leverage these advantages with the minimal disruption of their organization. This book provides practical help in moving your business to the Cloud and covers the planning, migration and the follow on management of the Office 365 Cloud services. The inside guide to the next generation of data storage technology VMware Software-Defined Storage, A Guide to the Policy Driven, Software-Defined Storage Era presents the most in-depth look at VMware's next-generation storage technology to help solutions architects and operational teams maximize quality storage design. Written by a double VMware Certified Design Expert, this book delves into the design factors and capabilities of Virtual SAN and Virtual Volumes to provide a uniquely detailed examination of the software-defined storage model. Storage-as-a-Service (STaaS) is discussed in terms of deployment through VMware technology, with insight into the provisioning of storage resources and operational management, while legacy storage and storage protocol concepts provide context and demonstrate how Virtual SAN and Virtual Volumes are meeting traditional challenges. The discussion on architecture emphasizes the economies of storage alongside specific design factors for next-generation VMware based storage solutions, and is followed by an example in which a solution is created based on the preferred option identified from a selection of cross-site design options. Storage hardware lifecycle management is an ongoing challenge for IT organizations and service providers. VMware is addressing these challenges through the software-defined storage model and Virtual

SAN and Virtual Volumes technologies; this book provides unprecedented detail and expert guidance on the future of storage. Understand the architectural design factors of VMware-based storage Learn best practices for Virtual SAN stretched architecture implementation Deploy STaaS through vRealize Automation and vRealize Orchestrator Meet traditional storage challenges with next-generation storage technology Virtual SAN and Virtual Volumes are leading the way in efficiency, automation, and simplification, while maintaining enterprise-class features and performance. As organizations around the world are looking to cut costs without sacrificing performance, availability, or scalability, VMware-based next-generation storage solutions are the ideal platform for tomorrow's virtual infrastructure. VMware Software-Defined Storage provides detailed, practical guidance on the model that is set to transform all aspects of vSphere data center storage. This guide was created to visually step you through Office 365 using the Professionals and Small Businesses edition of the service. The purpose is to show you exactly what to do and how to do it. Following the book from cover-to-cover will provide you the proper sequence of steps to perform in order to setup and configure Office 365 as well as quickly ramp-up on the features and functionality available. * we updated this book in Feb 2015 * According to MS, a server administrator is responsible for the operations and management of an infrastructure of Windows Server 2012 servers in an enterprise environment. Exam 410 covers: - Installing and Configuring Windows Server 2012 - Introduction to Active Directory Domain Services - Managing Active Directory Domain Services Objects - Automating Active Directory Domain Services Administration - Implementing Networking Services - Implementing Local Storage - Implementing File and Print Services - Implementing Group Policy - Implementing Server Virtualization with Hyper-V One will very likely install the latest Lync Server on an infrastructure running Windows Server 2012. Lync is a unified communications platform. There is the new Lync Server exam coded 70-336 that covers these topics: - Plan and Design a Lync Topology - Plan and Design Lync Features - Deploy and Configure Lync To succeed in the exam, you need to read as many reference books as possible. There is no single book that can cover everything! This ExamFOCUS book focuses on the more difficult topics that will likely make a difference in exam results. The book is NOT intended to guide you through every single official topic. You should therefore use this book together with other reference books for the best possible preparation outcome. Now fully updated for Cisco's new CIPTV2 300-075 exam, Implementing Cisco IP Telephony and Video, Part 2 (CIPTV2) Foundation Learning Guide is your Cisco® authorized learning tool for CCNP® Collaboration preparation. Part of the Cisco Press Foundation Learning Series, it teaches advanced skills for implementing a Cisco Unified Collaboration solution in a multisite environment. The authors show how to implement Uniform Resource Identifier (URI) dialing, globalized call routing, Intercluster Lookup Service and Global Dial Plan Replication, Cisco Service Advertisement Framework and Call Control Discovery, tail-end hop-off, Cisco Unified

Survivable Remote Site Telephony, Enhanced Location Call Admission Control (CAC) and Automated Alternate Routing (AAR), and important mobility features. They introduce each key challenge associated with Cisco Unified Communications (UC) multisite deployments, and present solutions-focused coverage of Cisco Video Communication Server (VCS) Control, the Cisco Expressway Series, and their interactions with Cisco Unified Communications Manager. Each chapter opens with a topic list that clearly identifies its focus, ends with a quick-study summary of key concepts, and presents review questions to assess and reinforce your understanding. The authors present best practices based on Cisco Solutions Reference Network Designs and Cisco Validated Designs, and illustrate operation and troubleshooting via configuration examples and sample verification outputs. This guide is ideal for all certification candidates who want to master all the topics covered on the CIPTV2 300-075 exam. Shows how to craft a multisite dial plan that scales, allocates bandwidth appropriately, and supports QoS Identifies common problems and proven solutions in multisite UC deployments Introduces best practice media architectures, including remote conferencing and centralized transcoding Thoroughly reviews PSTN and intersite connectivity options Shows how to provide remote site telephony and branch redundancy Covers bandwidth reservation at UC application level with CAC Explains how to plan and deploy Cisco Device Mobility, Extension Mobility, and Unified Mobility Walks through deployment of Cisco Video Communication Server and Expressway series, including user and endpoint provisioning Covers Cisco UCM and Cisco VCS interconnections Shows how to use Cisco UC Mobile and Remote Access Covers fallback methods for overcoming IP WAN failure Demonstrates NAT traversal for video and IM devices via VCS Expressway Introduces dynamic dial plan learning via GDPR, SAD, or CCD February issue includes Appendix entitled Directory of United States Government periodicals and subscription publications; September issue includes List of depository libraries; June and December issues include semiannual index Outlook 2013 is an upscale version of the former Outlook. The particular functions are now separated by tabs. The "file" tab has all the information that is needed to make changes such as save, open, print, options, etc. The "home" tab is where the simple transactions take place such as new mail, reply, delete, etc. "Send/Receive" tab is all about sending and synching files and folders. "Folder" tab allows changes or formatting to folders "View" addresses how you would like to customize the view of your Outlook experience. A chart would be beneficial to compare the old version to the new perhaps showing the ease of the transition. People that prefer the older versions would appreciate knowing where to find the function in the new format if a chart could point this out easily for them. The transition would be much easier. Authoritative, hands-on guidance for Skype Business administrators Mastering Skype for Business 2015 gives administrators the comprehensive coverage they need to effectively utilize Skype for Business. Fully up to date for the 2015 release, this guide walks you through industry best practices for planning, design, configuration, deployment, and management with

clear instruction and plenty of hands-on exercises. Case studies illustrate the real-world benefits of Unified Communication, and provide expert experiences working with Skype for Business. From server roles, infrastructure, topology, and security to telephony, cloud deployment, and troubleshooting, this guide provides the answers you need and the insight that will make your job easier. Sample automation scripts help streamline your workflow, and full, detailed coverage helps you exploit every capability Skype for Business has to offer. Skype for Business enables more robust video conferencing, and integrates with Office, Exchange, and SharePoint for better on-premises and cloud operations. Organizations are turning to Skype for Business as a viable PBX replacement, and admins need to be up to speed and ready to go. This book provides the clear, explicit instructions you need to: Design, configure, and manage IM, voice mail, PBX, and VoIP Connect to Exchange and deploy Skype for Business in the cloud Manage UC clients and devices, remote access, federation, and public IM Automate management tasks, and implement cross-team backup-and-restore The 2015 version is the first Skype to take advantage of the Windows 10 'touch first' capabilities to provide fast, natural, hands-on control of communications, and users are eager to run VoIP, HD video conferencing, collaboration, instant messaging, and other UC features on their mobile devices. Mastering Skype for Business 2015 helps you get Skype for Business up and running quickly, with hands-on guidance and expert insight. Where end-users once queued up to ask the IT department for permission to buy a new computer or a new version of software, they are now bypassing IT altogether and buying it on their own. From laptops and smartphones to iPads and virtually unlimited software apps, end-users have tasted their freedom and love it. IT will simply never be the same. Bri Organization Design looks at how to (re)design an organizational system in order to increase productivity, performance and value, and provides the knowledge and methodology to design an adaptive, agile organization capable of handling the kind of continuous organizational change that all businesses face. The book clarifies why and how organizations need to be in a state of readiness to design or redesign, and emphasizes that people as well as business processes must be part of design considerations. With an enhanced international focus, this third edition includes new material on: organization design theories designing ethical, diverse and inclusive organizations the role of leaders in organization design work organization design in public sector organizations and evaluating the success of an organization design project Aided by a range of pedagogical features and downloadable resources, this book is a must-read for students or practitioners involved in organizational design, development and change. The most comprehensive, realistic, and useful guide to Microsoft Lync Server 2013, today's leading Unified Communications system. Four expert Lync consultants and implementers bring together in-the-trenches guidance for all facets of planning, integration, deployment, and administration. The authors introduce Microsoft Lync Server 2013, outline what it can do, and review the key improvements Microsoft has made in this version. They cover every

form of communication Lync Server can manage, including IP voice, instant messaging, audio/video conferencing, web conferencing, and more. You'll find expert guidance on planning infrastructure, managing day-to-day operations, server roles, multi-platform clients, security, troubleshooting, and much more. Microsoft Lync Server 2013 Unleashed contains a new section on Office 365 and Lync Online, a chapter covering coexistence between on-premise and Office 365 Lync deployments, and another introducing Lync online configuration and administration. Throughout, the authors combine theory, step-by-step configuration instructions, and best practices from real enterprise environments. They identify common mistakes and present proven solutions and workarounds. Simply put, they tell you what works--and show how it's done. Detailed information on how to... • Plan for any type of deployment, from simple to highly complex--including virtualized environments • Walk step-by-step through installation, and understand important new changes in the installation process • Overcome obstacles to successful migration from older versions of Lync or Microsoft Office Communications Server • Manage server roles, including Front End, Edge, Monitoring, Archiving, and Director roles • Efficiently administer Lync Server 2013 through the Lync Server Management Shell • Leverage Lync Server 2013's significantly improved capabilities as a PBX replacement and videoconferencing solution • Integrate Lync with third-party video platforms, voice/video gateways, and cloud services • Evaluate the option of providing Lync services through Microsoft Office 365 hosting • Make the most of Lync Server 2013's dramatically upgraded web, mobile, and desktop clients InfoWorld is targeted to Senior IT professionals. Content is segmented into Channels and Topic Centers. InfoWorld also celebrates people, companies, and projects. Bring your computer literacy course back to the BASICS. COMPUTER LITERACY BASICS: A COMPREHENSIVE GUIDE TO IC3 provides an introduction to computer concepts and skills, which maps to the newest Computing Core Certification (IC3) standards. Designed with new learners in mind, this text covers Computing Fundamentals, Key Applications, and Living Online - everything students need to pass the IC3 exam, and finish the course as confident computer users. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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